

United Nations Human Settlements Programme

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MEMORANDUM

To:

All Staff, UN-Habitat

Reference:

Date:

16 November 2015

From:

Dr. Aisa Kirabo Kacyira

Deputy Executive Director

UN-Habitat

Subject:

Risk Management Training

- 1. You will recall the adoption of the Enterprise Risk Management (ERM) and the related ERM Implementation Guidelines disseminated to all staff through a memo from the Executive Director dated 30 April 2015 (http://intranet.unhabitat.org/sites/default/files/documents/UN-Habitat ERM Guidelines 2015.pdf).
- 2. ERM is an important management tool aimed at assessing and mitigating risks. UN-Habitat particular business model and operational environment makes such tool even more crucial for our operations as highlighted in the recently completed evaluation of UN-Habitat by OIOS.
- 3. In order to operationalize the ERM, a roadmap leading to full implementation was established as part of the above Guidelines. Staff training in ERM is an important milestone in the roadmap.
- 4. Accordingly, I am requesting all professional staff to undertake the e-learning ERM programme available in Inspira under "Main Menu"> "Self Service"> "Learning"> "My learning". CDs are also available for locations which might not have Inspira access.
- 5. The training should be completed by 31 March 2016 and shall be reported as part of the e-Pas cycle ending 31 March 2016.
- 6. We are also working on additional interactive training on ERM and details will be shared once finalized.
- 7. If you require any technical assistance or further information on the ERM training, you may contact Mohamed Robleh, the designated focal point for ERM by phone (Tel: +254-20-762-4596) or email (mohamed.robleh@unhabitat.org).

Thank you.

cc:

All Branch Coordinators All Regional Directors